

15 February 1967

MEMORANDUM FOR: *Executive Officer to the DDS*

SUBJECT : Request for Suggested Research Topics for IPC

1. As you may be aware, Career Trainees (CTs) who plan to enter the Deputy Directorate for Intelligence are required to complete the Intelligence Production Course (IPC) prior to their DDI assignments. Among the principal objectives of the IPC is that of giving the CTs an opportunity to visit widely throughout the DDI in order that they may have the best possible basis for making judgments about the components in which they might like to begin their careers. The program also provides the various components considerable opportunity to evaluate the CTs--the schedule calls for sessions with DDI personnel from the level of Office Director through junior analyst.

2. As a further means of improving the CTs understanding of the DDI, each member of the IPC must spend about 3 weeks preparing a 12-15 page course research paper. The basic idea of these papers is to make the student look at a problem which is faced by, or related to, the activities of one or more of the DDI components. Answers to the questions posed are developed through the reading of pertinent finished intelligence, examinations of previous IPC papers, and, most importantly, as a result of interviews with personnel in the components under study. In recent years, too, every effort has been made to limit the students to problems which are basically of an intra-Agency nature.

3. At this time, I am in the process of revising the list of potential topics for IPC research papers; and I am soliciting various of the DDI components for topics which might be of interest to them. For your guidance, I have attached a list of the papers which have been completed by the CTs in past years (Attachment 1), and a list of some of the topics which have been suggested to the present IPC class (Attachment 2).

4. Copies of the IPC reports are normally distributed only to the editor of Studies in Intelligence for use in that publication or for the use of the Agency's Historical Staff. Let me assure you that if a particular report might in the judgment of this faculty, prove embarrassing either to a particular component or specific individuals, it would be retained in the files of this Office.

5. If you have any suggestions for research papers such as have been mentioned, please forward them to me at your earliest convenience. Also, please do not hesitate to call me if you have any questions.

[Redacted Box]

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Intelligence Production Course  
Room 712 - 1000 Glebe Road [Redacted Box]

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Attachments:

1 & 2

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APPENDIX II

Potential Topics for IPC Research Projects

1. Indexing of translations in the intelligence community.
2. The terminology of current intelligence -- a glossary of pivotal words and phrases, an analysis of its vitality.
3. Is current intelligence weakened by its emphasis on reporting rather than estimation?
5. Is maximum intelligence support being derived from non-USIB agencies?
6. Inter-agency programs to improve storage and retrieval of data: the CODIB Task Groups.
7. Study of the CIA support services provided for the Department of State.
8. Interrelationships between CIA and DIA in the production of finished military intelligence.
9. Mechanized vs. manual dissemination of intelligence information.
10. Contrasts in collection between denied area and a non-denied area.
11. The Collection Guidance Staff.
12. What is the role of the DDI in support of the Arms Control and Disarmament Agency?
13. What is the contribution of the DDI to the military evasion and escape program?
14. Special problems of collection in a specified subject or area (such as collection of political intelligence on Poland or on Africa)
15. Intelligence writing as a form of communication (levels of writing, styles, ground rules).
16. Is the CIA (DDI?), Adequately insulated from the pressures that conceivably might introduce bias into intelligence studies? What factors are involved?
17. The dissemination of intelligence information reports in the DDI: problems and accomplishments.
18. Relative level of efficiency of DDI analysts: problem areas and suggested solutions.
19. The analytical strengths and weaknesses of a particular DDI production office (based on an analysis of the office's products and interviews with individuals in the office).
20. Interrelationships between one office of the DDI (such as ORR) and other CIA offices.
21. Types of analyses used in a DDI research office.
22. Types of intelligence conclusions reached by a DDI research office.
23. The coordination process in the DDI.
24. Staff work in the DDI.
25. How do research offices determine which research projects will receive top priority; how can these methods of determining priority be improved?

26. Services of common concern provided by the DDI.
27. Relationship between ORR (or OSI) contributions to NIE's and final NIE product.
28. What methods of evaluation can be devised to gauge the relative value of various source materials to finished intelligence.
29. The analyst's dilemma: maintaining an adequate data base and at the same time producing high-priority research studies.
30. Management in the DDI: an analysis of the staff vs. line functions, and the personnel assets invested in each.
31. Intelligence doctrine as reflected in the finished intelligence production of a given component.
32. The Task Force Concept in Intelligence Production.
33. Impact and extent of external training programs as related to the mission of a DDI component.
34. Support of Foreign Services by the DDI area.
35. Collection, dissemination, and production problems related to biographic intelligence.
36. Availability and use of graphics materials -- maps, photography, and other -- in the DDI area.
37. Role of university research in support of intelligence production in given fields -- anthropology, economics, earth sciences, etc.
38. The terminology of intelligence -- jargon or English?
39. Relationship of career development programs in the DDI to staffing requirements.
40. The intelligence production analyst -- fixed object or moveable piece?
41. Value and relationship between regional and functional approaches in solving intelligence problems and the identification of the problem areas which seem consistently to require one approach to the exclusion of the other.

S-E-C-R-E-T

## TRANSMITTAL SLIP

DATE

17 Feb 67

TO:

Executive Officer to the DDS

ROOM NO.

7D24

BUILDING

Headquarters

REMARKS:

Mr. 

Per the attached memorandum, I am fishing for research topics for the Career Trainees who are inclined to go to the DDI. Since I personally have little feel for the interrelationships between DDI and DDS, perhaps you or others on the DDS staff might have some useful ideas.

Within the DDS area (in addition to OTR), I also am forwarding copies of the attached memorandum to the Executive Officers in Logistics, Personnel, and Security. If you think that Commo, Medical, or Finance would be likely places to try, please let me know.

FROM: 

ROOM NO.

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BUILDING

1000 Glebe Road

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